



**Declaration and Verification Document  
For 2015-2016 submission**  
Requirements for declaration document

Signatures:

CEO

CFO

SDF

Union Representative

Training Committee Chair Person

(Applicable if 50 or more permanent employees)

SDL Number:

Company Name:

*We, the undersigned, submit this information in fulfilment of this entity's legal obligation in terms of the skills development legislation and regulations. We declare that, to the best of our knowledge, the information contained in our WSP/ATR is accurate and up to date. We recognise that any inaccurate statement in this document may constitute fraud and be subject to the full penalty of the law.*

*We assign all responsibility to the SDF and grant permission to the SDF in consultation with management to complete all required information accurately and are a true reflection of the skills training of the business.*

_____	_____	_____
<b>Compiled by (SDF)</b>	<b>SDF Signature</b>	<b>Date</b>
_____	_____	_____
<b>Union Representative</b>	<b>Union Representative Signature</b>	<b>Date</b>
_____	_____	_____
<b>CEO/MD Name</b>	<b>CEO/MD Signature</b>	<b>Date</b>
_____	_____	_____
<b>Financial Manager Name</b>	<b>Financial Manager Signature</b>	<b>Date</b>
_____	_____	_____
<b>Chairman of Training Committee Name</b>	<b>CTC Signature</b>	<b>Date</b>

**\*Please note that if the company has less than 50 employees, only 2 signatures are required (SDF & CEO)**

**\*Union representative signature are only required if the mentioned company has a recognition agreement with a union**